



Consultant Directory Instructions

How to Add Yourself to the Consultant Directory Page

Follow the instructions below to add yourself to the ATD Sacramento Consultant Directory:

1. Select your name at the top right of the screen.
2. Select **Edit Profile**.
3. Scroll to the **Additional Information** section and select the **Consultant Directory** box.
4. Select the **Save** button at the top or bottom of the screen to save your changes.



Profile Information that Displays on the Consultant Directory Page

The following fields from your profile will display on the Consultant Directory page:

- First Name
- Last Name
- Profile Picture
- About Me
- Organization
- Email
- Phone Number

Note: Fields that are left blank, will not display on the Consultant Directory page.

Contact Information

First Name:

Last Name:

Profile Picture: [Remove/Change](#)

About Me:

Organization:

E-Mail:

Alternate E-mail:

URL:

Phone:

If you have any questions about the Consultant Directory page, please email mail@tdsac.org.